



FALL 2020 GENERAL INFORMATION

The following policies and procedures are intended to provide as safe an environment as possible for the girls, staff, and their respective families during the COVID-19 pandemic, while also providing outstanding academic support. The information provided here is subject to change at any time as new information and guidance is made available from local, state, and national health experts.

PROGRAM DATES

The program will be provided Monday through Friday, on a quarterly basis, beginning August 24.

First Quarter: August 24 – October 28

Second Quarter: October 29 – January 13

Third Quarter: TBD based on need

OPERATING HOURS

Girls Inc. will be open to girls between 7:30 AM and 5:30 PM, Monday through Friday. Girls Inc. will be closed on days the Sioux City Community Schools are closed.

GRADES SERVED

Programming will be provided for girls in grades kindergarten through 5th, based on enrollment.

CLASSROOM SIZE

Classrooms will consist of no more than 10 girls and 1 instructor, with occasional support from an assistant.

PROGRAMMING

All girls enrolled in the Fall program MUST be enrolled virtually at their respective school.

Instructors will monitor and assist girls as they participate in their virtual classrooms. Additionally, instructors and assistants will provide tutoring when possible to help girls be as successful as possible in the virtual environment. Their regular virtual classroom work will be supplemented by Girls Inc. curriculum, including arts, health, gym, science and more.

NOTE: laptops/notebooks will be made available if students do not have school assigned electronic devices.

ADMISSION/ENROLLMENT

Because enrollment is very limited, a combination of factors will be used to determine who is admitted.

- All completed enrollment paperwork and forms must be submitted no later than August 17.
- Priority will be given to girls who were enrolled for Summer 2020
- History of positive behavior and ability to follow instructions will be considered.
- Enrollment of a sibling will be considered.
- Level of need for childcare may be considered.
- In case of more applications than spaces and all other factors being equal, an impartial lottery system will be used.

FEES

Fees will be based on each quarter and may be paid at one time at the beginning of the quarter (discounted rate) or on a weekly basis at the end of each week. NOTE: fees are due no matter how many days are attended. Rates are needs-based.

Per Quarter:

Tier One	\$25 per week	(\$190 one time)
Tier Two	\$35 per week	(\$285 one time)
Tier Three	\$70 per week	(\$570 one time)
Tier Four	\$100 per week	(\$800 one time)

PARENT ORIENTATIONS

All parents/caregivers of admitted girls will be required to watch an online parent orientation and then complete an online survey prior to the start of the program.

CHILD DROP OFF

The following procedures provide a safe and orderly drop off for your daughter:

- No child may be dropped off prior to 7:30 AM and all girls must be dropped off by 8:30 AM.
- Parents/caregivers should remain in their vehicle. Only the girls will be allowed to enter the check-in area.
 - Girls must follow social distancing rules and space markers on the sidewalk leading to the building when they exit their vehicles and wait until instructed to enter the check-in area.
 - Parents/caregivers must wait to leave until their child's health check is completed and staff gives them (the parent/caregiver) a thumbs up.
 - Late drop off due to doctor's appointments or other such essential appointments must be approved at least 1 full day in advance.
 - Girls will be directed to wash their hands prior to proceeding to their classroom.

HEALTH CHECK

All girls and staff will have their temperature checked and be asked basic health questions upon arrival each day. Any child or staff member with a temperature of 100.4 or higher will be immediately dismissed and not admitted.

CHILD PICK UP

- No child may be picked up prior to 4:30 PM and all girls must be picked up by 5:30 PM.
- Early pick up for doctor's appointments or similar essential appointments must be arranged at least 1 day in advance.
- Parent/caregiver must display their child's name sign (provided at start of summer) in their vehicle's windshield when they pull up to Girls Inc. Staff will then call each classroom to have their child dismissed. Parents/caregivers are asked to remain in their vehicle or, at minimum, maintain safe social distancing from other parents or girls as they are dismissed.

FACE MASKS

Face masks will be required to be worn by all girls, staff, and authorized visitors/guests at all times. Face masks will be provided on a daily basis.

Refusal to wear a face mask, frequent removal of the face mask, or frequent unsafe wearing of the face mask will result in dismissal from the program.

SOCIAL DISTANCING

Girls will be arranged in each classroom to adhere to social distancing guidelines and efforts will be made to maintain social distancing whenever possible. All girls and staff are expected to follow these safe social distancing recommendations as closely as possible at all times. Frequent failure to do so will result in dismissal from the program.

CLASSROOM SUPPLIES

Basic classroom supplies will be provided to limit the amount of outside items, including hand sanitizer, facial tissue, pens, pencils, paper, markers, erasers, crayons, and other common classroom supplies.

GIRLS' PERSONAL PROPERTY

Girls may only bring essential items from home, such as a school provided electronic device. Other personal items such as cell phones, non-school books, toys, etc. must be left at home.

MEALS

Breakfast, lunch and afternoon snack will be provided each day and served in individual classrooms.

FIELD TRIPS

No field trips are planned, but subject to safety and changes in safety recommendations, field trips may be added during the Fall program as appropriate.

GYM USE

Staying active and healthy remains an important element of Girls Inc. programming. Gym use will be limited to one classroom at a time, utilizing that classroom's assigned equipment and participating in activities that respect social distancing guidelines as much as is possible. Equipment will be sanitized at the end of activity.

OUTDOOR ACTIVITY

Outdoor activity is highly encouraged at Girls Inc. and will be taken advantage of, weather and scheduling permitting. Girls will have the option of wearing a mask or face shield while participating in outdoor activities.

ILLNESS WHILE AT GIRLS INC.

Any girl having a spike in temperature to or above 100.4 degrees during the day or exhibiting other signs of illness, particularly any of the common symptoms of the coronavirus COVID-19, will be immediately isolated in the designated isolation room and parents/caregivers will be asked to pick her up immediately. She will not be allowed to return until cleared by a physician.

VISITORS/GUESTS

No visitors or guests will be allowed into the building during the program without explicit authorization from the Executive Director. Any such visitors/guests will be subject to the same health check and mask requirements as the girls and staff.

FACILITY CLEANING/SAFETY

Staff will, as much as is practical and recommended, regularly wipe down and disinfect the most common contact areas in the space(s) for which they are responsible, such as door handles, faucets, and countertops in the classrooms.

Janitorial staff will be cleaning and sanitizing common contact areas multiple times each day, including all bathrooms and sinks, counters, doors and door handles, as well as regularly empty and dispose of trash and assist as needed and available with individual classrooms. Additionally, they will ensure there is always an adequate supply of handwashing soap, hand sanitizer, and sanitizing cleaning supplies in each classroom.

Night janitorial will conduct any needed deep cleaning and sanitizing of individual classrooms and commons spaces at the end of each day, including the use of an antiviral fogger in each classroom.

QUESTIONS

Questions about any of the information here or about Girls Inc. programming in general should be directed to the office assistant or Program Director at 712-252-1088.