



of Sioux City

PARENT AND GIRL RESPONSIBILITIES FALL 2020

*** Please read carefully, initial beside each paragraph, and sign at the bottom. ***

- ___ **PROGRAM HOURS** Program hours are Monday-Friday, 7:30 am to 5:30 pm. Girls must be dropped off between 7:30-8:00 am and picked up from 4:30-5:30 pm.
- ___ **DROP OFF** Girls must be dropped off between 7:30-8:00 am only. Parents/Guardians must follow the one-way traffic and drop-off system in front of Girls Inc. Once pulled up to the curb, parents/guardians should remain in car – only Girls Inc. members should exit, observing social distancing and waiting to be asked by staff to proceed to the health screening table. Parents/Guardians should NOT leave until screening is complete and girl has been admitted into the building. If she does not pass the screening, she will be sent immediately back to the car.
- ___ **HEALTH SCREENING** All girls must participate fully and honestly at each daily health screening. If she registers a temperature of 100.4° or above, has been exposed to anyone with COVID-19, or is exhibiting any of the common symptoms of COVID-19, she will be sent home.
- ___ **PICK UP** Girls must be picked up between 4:30-5:30 pm. Parents/Guardians must follow the one-way traffic and pick up system in front of Girls Inc. Once pulled up to the curb, parents/guardians should display their Girls Inc. ID # sign and remain in their car. Girls will be escorted out.
- ___ **LATE POLICY** Families are allowed one late pick up (after 5:30 pm). A late fee of \$10 PER child for the first 5 minutes and \$1 for every minute after that will be assessed. If there is a second late pick up, your child may not be allowed to return for the rest of the quarter without refund. The Sioux City Police Department will be contacted if parents are more than 30 minutes late.
- ___ **COVID-19 SAFETY REQUIREMENTS** While at the Girls Inc., all girls MUST wear provided masks/ face shields and follow social distancing at all times, as well as observe other safety measures such as frequent handwashing, using hand sanitizer, and not sharing materials or possessions with other girls. Failure to do so may result in dismissal from the program.
- ___ **COVID-19 CLOSURE** Based on the most current recommendations of local health officials at the time, Girls Inc. may close individual classrooms or entirely if Covid-19 is identified in girls and/ or staff. The specifics of the closure will be determined by local health officials and will be communicated to families as soon as possible. **Families should have backup childcare.**
- ___ **COVID-19 – GIRLS' HEALTH** Any girl exhibiting common symptoms of COVID-19 (cough, temperature of 100.4° or above, sore throat, chills, shortness of breath, etc.) will immediately be isolated and parents notified. Parents/guardians MUST pick up their child within 30 minutes of notification. She will not be allowed to return until cleared by a physician.
- ___ **COVID-19 NOTIFICATION** Parents/guardians MUST immediately notify Girls Inc. if they discover that their child has been exposed to someone diagnosed with or exhibiting common symptoms of COVID-19 (cough, temperature of 100.4° or above, sore throat, chills, shortness of breath, etc.). She will not be allowed to return until cleared by a physician.

___ **GENERAL HEALTH** Do NOT send your child if she is ill or has any contagious conditions such as pink eye, head lice, strep, etc. We do regular lice checks and your child will be sent home if nits or bugs are present. When you treat your child, and lice/nits are removed, she will be allowed to come back. She will be checked upon her return.

___ **ATTENDANCE** Attendance is a critical part of your child getting the most support for their virtual school attendance and from Girls Inc. Excessive absence may result in dismissal from the program.

___ **CLASS DOJO** At least one parent/guardian must sign up on Class Dojo, since important communication/information is shared there, such as calendars with themes and updates.

___ **BEHAVIOR** All girls must be able to function in a group setting and abide by Girls Inc. Rules at all times. If your child is not able to behave in a group setting or requires one-on-one assistance from staff, you will be notified to pick up your child. Should your child have recurring problems abiding by these rules, she may be dismissed from the program without refund.

___ **RESPECT** At Girls Inc. we strive to treat all staff, girls, and parents with respect and courtesy at all times, including using appropriate language, respecting property and equipment and not using verbal or physical aggression towards another person. Should you or your child have recurring problems abiding by these rules, she may be dismissed from the program without refund.

___ **FOOD** Girls Inc. provides breakfast, lunch and an afternoon snack each day. If your child has special dietary needs, please let us know and we will try to accommodate. (Documentation from a medical professional may be required.) NO outside food, candy, or gum is allowed.

___ **CLOTHING** Please send your child in comfortable and weather appropriate clothing so that she may participate in all activities. She MUST have closed toe shoes (no flip flops, or crocs).

___ **PERSONAL BELONGINGS** NO personal belongings may be brought into Girls Inc, including cell phones, back packs, electronics, etc. We will contact you regarding school-issued devices.

___ **PHONE CALLS** Girls are not allowed to use the phone in the center. If a parent needs to get in touch with a child, a staff member will take the call and relay a message to her.

___ **FEES AND PAYMENT** Fees are per Quarter and made be paid in advance or per week, per child on a sliding scale: \$25/\$35/\$70/\$100. Weekly fees are due by Friday of each week.

___ **CANCELLATION** Absolutely NO refunds can be given under any circumstances. You are responsible for ALL weeks for each quarter in which enrolled, no matter attendance.

___ **CONFIDENTIALITY AND TRUTHFULNESS** We only share information about your child with the staff working directly with her. To ensure your child has the safest, most productive, and fun experience, we ask that you be honest when reporting all information about your child so staff is able to design and modify programming and other activities to best suit her individual needs.

I have carefully read and fully understand these policies. By signing below, I agree to abide by these policies and understand that failure to abide by these policies will result in my child being removed from Girls Inc. without refund.

Parent/Guardian Signature _____ Date _____